

Minutes of a meeting held on 12 July 2022
in the Lindisfarne Centre, St Aidan's College and via Zoom

145. Updated Student Complaints Procedure (C/21/108 Confidential Restricted)

Noted:

- a) over the last two years the University had updated complaint procedures to align with Office for Students and Office of the Independent Adjudicator regulations. The Student Complaints Procedure (University & Services) was the third and final piece of work following

- h) changes to the University Strategy Implementation Committee membership:
 - i. reappointment of Terry Toney for three (3) years from 1 August 2022 and appointment as Chair;
 - ii. appointment of Corinne Saunders for one (1) year from 1 August 2022;
 - iii. appointment of Liadi Mudashiru for two (2) years from 1 August 2022;
- i) With regard to the Ethics Committee membership to hold the vacancy for a Lay member of Council until the appointment of the Dean of Durham Cathedral;
- j) No changes to the membership of the Estates and Infrastructure Sub-Committee, Pensions Sub-Committee nor Council Student Appeals Committee (noting that, as part of CER that Committee was to be revisited).

Agreed :

- a) the resignation of Sandip Biswas with immediate effect in light of his changed circumstances following his relocation to Dubai which has affected his ability to attend more than 50% of Council meetings in person;
- b) the revised Committee membership reflecting the approved changes would be circulated to Council. AB

147. **Remuneration Committee Report: 15 June 2022** (C/21/110 Confidential Restricted)
Noted: the Remuneration Committee Report from its 15 June 2022 meeting.

148. **Finance Committee Report 15 June 2022** (C/21/111 Confidential Restricted)
Noted:

- a) the Finance Committee Chair had recently toured the College of St Hild and St Bede (Hild Bede) which was in a poor state of repair. The College had been decanted to Ernest Place for the upcoming academic year, which was about a 30 minute walk to campus;
- b) strategic plans for the College and the wider Leazes Road site, which was a mix of historic and modern buildings located on an awkward plot of land, were being explored and had been discussed at Finance Committee;
- c) the University was exploring options for Rushford Court and the potential for a long-term lease agreement, which could be an option for Hild Bede and/or a new College;
- d) the role of Colleges was being revisited as part of the Strategic Refresh and would help define the plans for Leazes Road and Rushford Court;
- e) the University's investment portfolio had been reviewed. All financial markets were down as a result of the current geopolitical environment and were not anticipated to recover in the short-term. The University's cash reserves would be further reviewed at a special Finance Committee later this month.

149. **Audit and Risk Committee Report 16 June** (C/21/112 Confidential Restricted)
Noted:

- a) the University had completed a period of transition over the past year that had included new corporate auditors, a new information technology audit approach, a new risk management approach, and a change in the Executive;
- b) the annual University Assurance Services plan was being agreed that focused on a basic program of work to accommodate the level of change taking place across the University.

150. **Governance and Nominations Committee Report 23 June 2022** (C/21/113 Confidential Restricted)
Approved :

- a) replacement of the Annual Committee Assessment of its Effectiveness against its Terms of Reference with a Council / Committee Self Effectiveness Survey administered by the University Secretary's Office; and (ii) continued use of the Chair/ Member Feedback Questionnaire to facilitate the annual self-appraisal of Council members;
- b) introduction of a 'Buddy' scheme for new members of Council;
- c) engagement with the Perrett Laver Governance Apprenticeship Programme (GAP) regarding the appointment of two apprentices to Council.

151. **Campaign Board Report 23 June 2022** (C/21/114 Confidential Restricted)
Noted:

- a) the Board was in a period of transition following the appointment of a new Chair and four members who had stepped down and were to be replaced;
- b) the Durham Inspired fundraising target for 2021/2022 of £11.0 million had been met and exceeded with £11.2 million raised;
- c) areas of focus for Durham Inspired Phase Two